

1st September 2021

Dear Parents/Carers,

Welcome to Beacon High academic year 2021/22. I am sending some important key information as a reminder to all students and parent/carers.

Please read this letter carefully so you are fully informed of several changes to the expectations and standards at Beacon High.

Mobile Phones

There will be zero tolerance on mobile phones and earphones.

Students from year 7 to year 9 will be required to hand in their mobile phones every morning during tutor time and they will be returned at the end of the day. If the phone is not handed in and is seen the phone will be confiscated and they will be required to serve a 30-minute pastoral detention at the end of that day.

Students in year 10 and 11 will have their phones confiscated if seen and will be required to serve a 30-minute pastoral detention at the end of that day.

Confiscated phones can be collected from the relevant key stage office after the detention has been served.

Uniform

We believe excellent uniform standards are an important reflection of a good school. Please refer to the uniform list on our website to ensure no issues arise as we begin the new term. For example;

- Students' bags must be big enough to fit all exercise/textbooks (Minimum A4 size).
- Black school trousers (black jeans are not allowed) and plain black belts only.
- Skirts must be **knee length**.
- **Blazer is compulsory**.
- Only **plain black leather footwear** is acceptable.

Jewellery is limited to one small stud in each ear, a wrist watch and a necklace which must be tucked in.

Piercings must be removable and there are no exceptions to this rule, no nose studs. Rings and bracelets can no longer be worn in school. We also ask for your support in making sure your child does not leave the house in the morning wearing any makeup, nail polish, acrylic nails, fake tan or brightly coloured hair or extensions as these are not permitted in school.

A school sanction will be issued and completed on the same day for any uniform infringements. Any student **not** in uniform or adhering to the rules outlined, will be placed in isolation until the matter is resolved. It is a 'zero tolerance with sympathy' approach. **Students arriving at school with incorrect uniform without a note will be sent straight home.**

A calm educational environment

To assist us in maintaining a calm educational environment in the school. I would like to remind parents/carers that fizzy/sugary /energy drinks, including Lucozade, are banned and students must not bring them to the school. Students found in possession of these will have them confiscated.

Attendance and Punctuality at Beacon High

Students must be in school by 8:40am for an 8:45am start.



As you will know, Beacon High takes attendance and punctuality very seriously and we are sure that the majority of students will reach at least the minimum expectation of 96% attendance this year.

We do still however have a number of students who have not quite learned the importance of being punctual. A priority this year will be ensuring that **ALL** students arrive on-time **EVERY** day.

A student who is 5 minutes late each day is missing the equivalent of 3 school days a year. A student who is 15 minutes late each day is missing the equivalent of 10 school days a year.

It is not just a problem of missing time in school. A student who arrives late is often flustered and not settled for effective learning. A student entering a classroom late also causes disruption and this affects the learning of others.

Aside from problems at school, students who have issues with timekeeping and punctuality habitually carry these over into college and the workplace where the consequences are often serious.

To support students in recognising the importance of good punctuality and to help persuade them to take responsibility for their own lateness, the consequences for not arriving at school on time will be more severe this year than they have been previously. A student who arrives late for tutor time at 8:45am will receive an automatic 30-minute detention on the same day. This detention will take place in the Assembly Hall between 3pm and 3.30pm and will be led by a member of the Pastoral Team.

Holidays will **not be authorised during term time** and every student must achieve at least 95% attendance. Every student who achieves 100% for the year will receive a **reward** in the summer term.

I hope you will support us in maintaining good punctuality. If you wish to know your child's attendance/punctuality record or discuss anything else related to attendance and punctuality, please contact Kate Mackmurdie the school Attendance Officer on 020 7689 1468.

School Day

Below are the timings of the school day for the next academic term. As you can see, the school day now starts and ends with tutor time.

Session	Timings
Tutor time	8:45 – 9:05
Period 1	9:05 – 9:55
Period 2	9:55 – 10:45
Period 3	11:05 – 11:55
Period 4	11:55 – 12:45
Period 5	13:20 – 14:10
Period 6	14:10 – 14:50
Tutor time	14:50 – 15:00
Extra-curricular and resolution meetings	15:00 – 16:15

We are looking forward to working hard in partnership with you to maximise your child's potential here at the new Beacon High.

Please ensure your child has the correct equipment for each lesson and their school day. Please also remember to monitor their commitment to learning grades across the year.







Yours faithfully,

Andrea MacDonald

Ms A MacDonald
Deputy Headteacher

The Commitment to Learning categories are graded from 1 – 5 and are as below:

Our Commitment to Learning Descriptors

Grade/Category	5 ALWAYS	4 USUALLY	3 SOMETIMES	2 DO NOT YET	✓
Ready for learning – incl. equipment (READY)	I am always prepared for learning without having to be prompted .	I am usually prepared for learning, but sometimes need to be prompted.	Sometimes I am not prepared for learning and need to be prompted.	I do not yet come to lessons prepared for learning.	
My attitude to practice and perseverance (DO THE TASKS)	I enjoy practising my skills. I keep learning independently and always complete tasks.	I do practise my skills and I usually keep going with tasks but only sometimes need prompting.	I sometimes practice my skills, but I stop practising when I find something difficult and tend to give up on tasks.	I do not yet practice my skills. I give up as soon as I find learning difficult .	
Asking and answering questions (GET INVOLVED)	I ask questions and always have a go at answering questions, whether I am sure about the answer or not .	I usually ask questions and usually have a go at answering questions, but only when I am sure about the answer .	I sometimes ask questions or volunteer to answer questions – however, I tend to say 'I don't understand/I don't know ' when asked.	I do not yet ask or answer questions.	
How I act on feedback (FEEDBACK)	I am motivated by feedback and use advice to take actions, without having to be prompted .	I listen and respond positively to feedback and I usually act on it when prompted .	I find it difficult to take on board feedback and sometimes I act on it, but sometimes I ignore useful feedback.	I do not yet respond to feedback and advice and I do not try to improve my learning.	
My home learning (HOME LEARNING)	I always complete home learning on time and always to the highest standard I am capable of .	I usually complete home learning on time and usually to the highest standard I am capable of.	Sometimes I forget my home learning or do not complete it to the highest standard I am capable of.	I do not yet complete my home learning.	
My participation and behaviour for learning (POSITIVE BEHAVIOUR)	I always take an active part in lesson activities and always display positive behaviour.	I take an active part in most lesson activities and I usually display positive behaviour.	I sometimes participate and learn well in some types of activity, and sometimes do not display positive behaviour.	I have not yet been participating in activities and I often do not yet display positive behaviour.	

*If your teacher gives you a GRADE 1, this is because there is no evidence of any of the categories of C2L due to your absence from learning.

